

ATARIWRITER 80

QUICK REFERENCE

Cursor Movement

Up	[Control] [Up Arrow]
Down	[Control] [Down Arrow]
Left	[Control] [Left Arrow]
Right	[Control] [Right Arrow]
Top-of-File/Bank	[Select] [T]
Bottom-of-File/Bank	[Select] [B]
Go to Next Bank	[Start] [B]
Page Up	[Option] [Up Arrow]
Page Down	[Option] [Down Arrow]
Beginning of Line	[Control] [A]
End of Line	[Control] [Z]
Next Tab Stop	[Tab]
Next Word Left	[Select] [Left Arrow]
Next Word Right	[Select] [Right Arrow]

Print Preview Only:

Left 28 Spaces	[Option] [Left Arrow]
Right 28 Spaces	[Option] [Right Arrow]
Left Margin	[Return]

Deletion

Backspace (delete character left of cursor)	[Delete/Bk Sp]
Character at Cursor	[Control] [Delete/Bk Sp]
Erase Failsafe Buffer	[Start] [E]
To End of Line	[Shift] [Delete/Bk Sp]
To End of File/Bank	[Select] [Delete/Bk Sp]
Restore Last Deleted Line	[Shift] [Insert]
Restore Last Deleted Block	[Option] [X]

Text Blocks

Alphabetize	[Option] [B] to mark the beginning, then:
Count Words	[Option] [A] at the end
Delete Block	[Option] [W] at the end
	[Option] [Delete/Bk Sp] at the end
Duplicate Block	[Option] [E] at the end; then position the cursor at new location and press [Option] [X]
	[Option] [Delete/Bk Sp] at the end; then position the cursor at new location and press [Option] [X]
Move Block	[Option] [S] at the end
Save Portion of File	

Search and Replace

Search

[Start] [S] then enter SEARCH STRING and press **[Return]**;

[Select] [S] picks out first occurrence

Replace

[Start] [R] then enter REPLACE STRING and press **[Return]**;

[Select] [R] replaces next occurrence

Global Replace

[Option] [G]

Reverse Search

[Select] [U] searches first occurrence

Mail Merge

Data Base Merge Character

[Option] [M] then field number, **[Return]**

Delete Field

Delete Character Space
(from a field)

[Shift] [Delete Bk/Sp]

[Control] [Delete Bk/Sp]

Insert Field

Insert Character Space
(within a field)

[Shift] [Insert]

[Control] [Insert]

Other Commands

Abort and Return to Edit

Beep Off/On

[Break]

[Control] [B] main menus only

Halt Printing

Insert/Type-Over Mode

[Break]

[Control] [Insert]

Print Preview

Return to Main Menu

Save ASCII

[Option] [P]

[Esc] or **[Reset]**

[Control] [S] main menu only

Print Formatting and Styling

Block Text Right

[Control] [C] [Control] [C] before each line,

[Return] after

[Select] [.] before and after text

Bold Print

[Control] [B]

[Control] [C]

Bottom Margin

Center Text

Chain Print Files

[Control] [V] at bottom of file, then **D:** (include drive number if other than 1), filename to be chained, **[Return]**

Double-Column Printing:

2nd Left Margin
2nd Right Margin

Elongated Print

Form Printing

Headers and Footers

International Characters

Justification

Left Margin
Line Spacing
Merge File
Page Eject

Page Length
Page Numbering

Page Wait
Paragraph Beginning
Paragraph Ending
Paragraph Indentation
Paragraph Spacing
Printer Control Codes

Right Margin
Type Font:

Pica
Condensed
Proportional
Superscripts
(XMM801 only)
Subscripts
(XMM801 only)
Elite

Section Headings

[Control] [M]

[Control] [N]

[Select] [E] before and
after text

[Option] [Insert] for each
blank in the file

[Control] [H] for header,
[Control] [F] for footer,
then text and **[Return]** for
each line (two lines
maximum)

[] (**[]** on the 800) then
the control character for
desired international
character (consult your
printer manual)

[Control] [J] then **[1]**
(justified right) or **[0]**
(ragged right)

[Control] [L]

[Control] [S]

[Option] [L]

[Control] [E] where page
eject is desired

[Control] [Y]

[Shift] [8] (@) in header
or footer; for starting
page other than 1,

[Control] [Q] then the
desired page number

[Control] [W]

[Control] [P]

[Return]

[Control] [I]

[Control] [D]

[Control] [O] and
decimal code

[Control] [R]

[Control] [G] 1

[Control] [G] 2

[Control] [G] 3

[Control] [G] 4

[Control] [G] 5

[Control] [G] 6

[Select] [H], section level
number (1-9), heading
text, **[Return]**

Subscripts

Superscripts

Tabs Clear

Tab Set at Cursor Position

Top Margin

Underlining:

 New Text

 Text Previously Entered

Upper-/Lowercase

 Change Character to

 Upper- or Lowercase

130XE

Free Memory Clean-Up

Go to Next Bank

[Select] [Down Arrow]

before,

[Select] [Up Arrow] after

[Select] [Up Arrow] before,

[Select] [Down Arrow] after

[Control] [Tab] all tabs,

[Start] [Tab] one tab

[Select] [Tab]

[Control] [T]

[U] (or **[u]** on the 800)

then enter text

[Control] [U] changes

text to underlined or vice

versa

[Caps]

[Control] [Caps]

[Option] [F]

[Start] [B]

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